



INSTITUTE OF INFORMATION MANAGEMENT (IIM)

VENDOR ACCREDITATION APPLICATION FORM

SECTION 1: APPLICANT DETAILS

1	Legal Name of Individual / Organisation	
2	Trading Name (if applicable)	
3	IIM Membership Number (Individual or Corporate)	
4	Membership Category	
5	Year of Membership Admission	
6	Registered Address	
7	Country / State	
8	Email Address	
9	Telephone Number	
10	Website / Portfolio Link (if applicable)	

SECTION 2: SERVICE CATEGORY (Tick All That Apply)

- ☐ Training, Education & Capacity-Building Services
- ☐ Public Relations, Media & Strategic Communications
- ☐ Publicity, Press & Content Dissemination
- ☐ Event Management, Coverage & Documentation
- ☐ Printing, Publishing & Knowledge Products
- ☐ Souvenirs, Branding & Promotional Materials
- ☐ Digital, Web & Technology Services
- ☐ Research, Policy & Knowledge Services
- ☐ Marketing, Partnerships & Business Development
- ☐ Administrative, Secretariat & Operational Support
- ☐ Professional, Legal & Assurance Support (As Needed)



▪ **SECTION 3: ORGANISATIONAL CAPACITY & EXPERIENCE**

1. Brief Profile of the Applicant (max 300 words)
2. Years of Relevant Experience
3. Description of Similar Assignments Executed
4. Key Personnel to be Assigned to IIM Engagements
5. Relevant Professional Certifications/Licences (attach document/evidence in response to section 3)

▪ **SECTION 4: COMPLIANCE & DECLARATIONS**

Please confirm the following:

- ☐ I confirm that I am a financially active member of IIM
- ☐ I agree to comply with all IIM policies, codes, and brand standards
- ☐ I understand that accreditation does not guarantee contract awards
- ☐ I agree to annual performance evaluation and renewal requirements

▪ **SECTION 5: CONFLICT OF INTEREST DECLARATION**

Disclose any actual or potential conflict of interest with IIM activities, committees, or officers:

- ☐ None
- ☐ Disclosed (Provide details)

▪ **SECTION 6: SUPPORTING DOCUMENTS (Attach)**

- Company registration documents (if applicable)
- Portfolio / samples of work
- Professional references (minimum of two)
- Evidence of IIM membership status

▪ **SECTION 7: UNDERTAKING**

I hereby declare that all information provided is true and accurate. I understand that any false declaration may result in rejection or withdrawal of accreditation.

Name: _____

Signature: _____

Date: _____